

**Catalina Vista Neighborhood Association Board
January 23, 2017
Monthly Meeting Minutes**

Attendees

Board Member	Present	Board Member	Present
Adelstein, Ellen	Yes		
Barrett, Anne	Yes	Colette Altaffer	Yes (Invited guest)
Fisher, Janet	Yes		
Huffman, Debra	Yes	Jones, Alison	No
Hughes, Alison	Yes	Kish, Margaret	No
King, Nick	Yes	Schultz, Wade	No
Martin, Dory	Yes		
Rockafellow, Leighton Jr.	Yes		
Schnoll, Dan	Yes		
Sunderman, David	Yes		
Wisdom, Sara	Yes		
Young, Bill	Yes		

Call to Order/Roll Call

- President Alison Hughes called the meeting to order at 7:00 pm.

Review and approval of November Board Meeting minutes (Nov. 21) and CVNA Annual Meeting minutes (Nov. 28)

- All in attendance approved the minutes
- Changes to the CVNA bylaws and progress on the updates suggested at the Annual Meeting were requested and the Bylaw Committee agreed to provide an updated draft of the bylaws by the Annual Picnic in April

Election of 2017 Board Officers (President, Vice-President, Treasurer, and Secretary)

- Dory Martin made a motion to elect Alison Jones as Secretary of the CVNA Board and Ellen Adelstein seconded the motion. The motion passed unanimously.
- Sara Wisdom made a motion to elect Nicholas (Nick) King as Treasurer of the CVNA Board and Ellen Adelstein seconded the motion. The motion passed unanimously.
 - Nick, Jan Hastreiter, and Alison Hughes will meet to discuss responsibilities and transfer the bank account into Nick's and Alison's name.
- Ellen Adelstein made a motion to elect Dan Schnoll as Vice-President of the CVNA Board and Sara Wisdom seconded the motion. The motion passed unanimously.
- There are no nominees for President. Options were discussed and a shared President position will be explored. Debra Huffman, Nicholas King, and Dory Martin agreed to

Catalina Vista Neighborhood Association Board
January 23, 2017
Monthly Meeting Minutes

explore how to put this in place and report back if feasible at the February Board meeting.

- Dan Schnoll addressed some of the difficulties of a shared Board President. Coordinating regarding contact, coordinating responsibilities, and

Treasurer's Report

- Jan thanked the board for dedicating a brick to her.
- Currently, there are \$9,863,96 in the CVNA bank account
- A motion was needed to remove Colette Altaffer and Jan Hastreiter from the checking account and adding Nicholas King and Alison Hughes to the checking account. (This will need to be in writing)
- Bill - Typically if a bank account is opened, a corporate resolution needs to be provided. Include in the minutes that we resolved.
- Ellen suggested to determine how much work involved in changing the account name.

- Motion to add Nicholas King and Alison Hughes as the signers to the CVNA Board Wells Fargo account by Dory Martin (seconded by Sara Wisdom).
 - Vote on Motion approved by all.

Committee Reports

Tahoe Park Ramada

- The Board needs to plan a day for the dedication of the Ramada, it was agreed to postpone the dedication until the CVNA Annual Picnic in April.
 - The plaques for the Ramada were ordered, following review by the board of the content.
 - Dedication date for the Ramada:
 - Should it have food and drinks or a ribbon cutting (invite the mayor)?
 - Suggested Dates: Rodeo Week - may be too soon.
 - Annual Picnic - would have more people attend and more time to plan.
 - The board agreed to hold the dedication ceremony for the Ramada at the Annual Picnic in April.
- The City of Tucson offered to install 2 small benches at no charge. They are shorter and meant for sitting.
 - Discussion on whether to accept the benches focused on the size of the benches and if they would fit in the space well.
 - It was suggested to make cardboard cutouts of the size to place in the ramada. (48 x 14 inches) and determine the best location.
 - Leighton suggested putting the benches on the west and south side of the ramada.
 - Ellen Adelstein made a motion to accept the benches from the city of Tucson and place at a proper angle in the ramada (Leighton Rockafellow, Jr. seconded the motion). The motion passed unanimously.
- **Neighborhood Traffic**

Catalina Vista Neighborhood Association Board
January 23, 2017
Monthly Meeting Minutes

- Expected growth/expansion to Grant and addition of The Yard will lead to increased traffic in the neighborhood. There will be a meeting with the city, on Feb. 1, to explore configuration of the intersection of Edison and Wilson to keep traffic to a minimum.
 - The stop sign placement at the intersection is not ideal, due to the bushes blocking vision of the street.
- Business (Circulation Services) in local house, but not zoned for commercial use. Dan would like to get no parking signs on the frontage area. The meeting with City officials on February 1 would be a good opportunity to raise the issue with the city and point out how it is breaking zoning permits.

Action Item: Share day and time of meeting with city with the CVNA - Alison Hughes

Grant Road Coalition

- Janet Fisher and Alison Hughes have been attending the coalition meetings.
- There are remnant properties along Grant Road which may be sold and suggested to create a heritage trail in the remnant areas, rather than sell for commercial use.
- Ellen Adelstein and Janet Fisher will now attend the Grant Road Coalition meetings, which are held ~once a month. Janet has been attending the Jefferson Park committee for the Grant Road Expansion, as well, to observe how they are addressing the road expansion.

Catalina Vista Sign at Elm

- Suggested that palm trees be added to the sign on the wall. \$1200-700 for adding the palm trees to the sign. Will most likely come from the CVNA account. Requested the city pay for these with unused funds from the ramada bricks.
- Discussion on adding palm trees
 - Several Board Members suggested that the palm trees take away from the neighborhood sign; and that the sign, as it is, is quite subtle and blends in with the wall.
 - A majority of Board Members in attendance did not want to move forward with the palm tree addition to the wall sign.
- It was suggested that a small patch of plants be added in front of the sign and that a neighborhood member volunteer to care for these plants (similar to the palm trees on Waverly which are attended to by residents).

Action Item: Consider plants to add in front of the neighborhood sign and report back to the group with a short summary via email -

Annual Picnic

- Margaret was appointed, *in absentia*, chair of the Annual Picnic meeting and Ramada Dedication committee and Leighton volunteered to contribute. Janet, and Dan volunteered, as well and Wade Schultz was volunteered to contribute, *in absentia*.

Banner Neighborhood meetings

- Debra Huffman, Alison Hughes, and Alison Jones will be going to these.
- Harry said it would be helpful to send a list of what was being seen by the neighborhood.
- Debra and Alison requested to meet with Banner. Two videos of helicopter approaches and departures were uploaded, but the cameras are very wide angle and don't permit

Catalina Vista Neighborhood Association Board
January 23, 2017
Monthly Meeting Minutes

perspective to where the helicopters are in relation to the neighborhood. Debra thinks the videos don't include the entire approach and landing of the helicopters. Many flights arrive clustered and there may be a time disconnect for which one is arriving in relation to the video.

- Possible actions include requesting more accurate data, send letters to the city, or set up a public social media collection site.
- Ellen was walking down Waverly towards Campbell and observed a helicopter approach that looked like it was coming down Campbell and she waited for it to land appeared to go behind the construction. sometimes newer pilots will miss where to approach.
- **Helicopter Committee (Debra Huffman)** - Debra requests that the board continue to listen to updates, but did not request formal action at this point.
 - Include at next meeting agenda

Neighborhood Watch

- Look at the email from Alison regarding the incident at a neighborhood house.

CCRC (Debra Huffman will report on January meeting)

- Chris Magnus (Chief of Police) at recent CC meeting. the police force is ~half what it should be for the size of the metropolitan area. they rely on the community for assistance, as well as the University Police. 60% of the police force is trained for mental health issues. in the packet, there is information on a financial crime "task force" (such as mail theft) which will be presented to the neighborhood.

Islands - no reports on the islands, this month

Newsletter and Website

- An editor is needed for the newsletter. Additionally, the Board needs to consider how best to move forward with writing and distributing the newsletter, since the city only pays for printing it once a year. Should the Board use CVNA funds to pay for more printing?
- An additional question is whether or not monthly Board Meeting minutes should be posted. The Board agreed that it would provide the most transparency, but no motion made.

Any other business

- Dan Schnoll agreed to chair the February Board Meeting, as Alison Hughes will be traveling.
- Alison Hughes received a call from TEP today. Adriana (TEP) wants to bring crew members to the Board Meeting. Instead, Alison proposed holding a neighborhood meeting at Tahoe Park with TEP (prior to the next Board Meeting)
 - Colette: generally, the crew which replace the poles are (the poles marked with white indicate which will be replaced). The poles are dragged into the alley.
 - Issues with the recent easement/alley work by TEP in the neighborhood include:
 - First, when the debris removed, it was dumped in front of a resident's entrance to their yard
 - Second, all trees and brush were bladed and graded, indiscriminately, in the alley. Additionally, there was no discussion with neighbors prior to the tree removal.

Catalina Vista Neighborhood Association Board
January 23, 2017
Monthly Meeting Minutes

- There is a movement for people to install gates to lock people out of the alleys and easements. Gerry Geis may install a gate to the entrance of his alley. Options include corrugated steel, steel bars which look like ocotillo. TEP will approve installing gates, once all impacted neighbors agree to it.

Action Item: Email CVNA when meeting date set with TEP to discuss easement work - Alison Hughes

Action Item: Communicate with TEP regarding CV alley and easement care and share expectations with the neighborhood - Janet Huffman

- ACC report and tax returns prepared by David Sunderman in the past, but typically this is done by a company. Since there is a lawyer on the Board (Leighton Rockafellow, Jr.), it may be worth asking Leighton to complete this in the future

Action Item: Discuss ACC reports and preparing tax returns for CVNA - David Sunderman and Leighton Rockafellow, Jr.